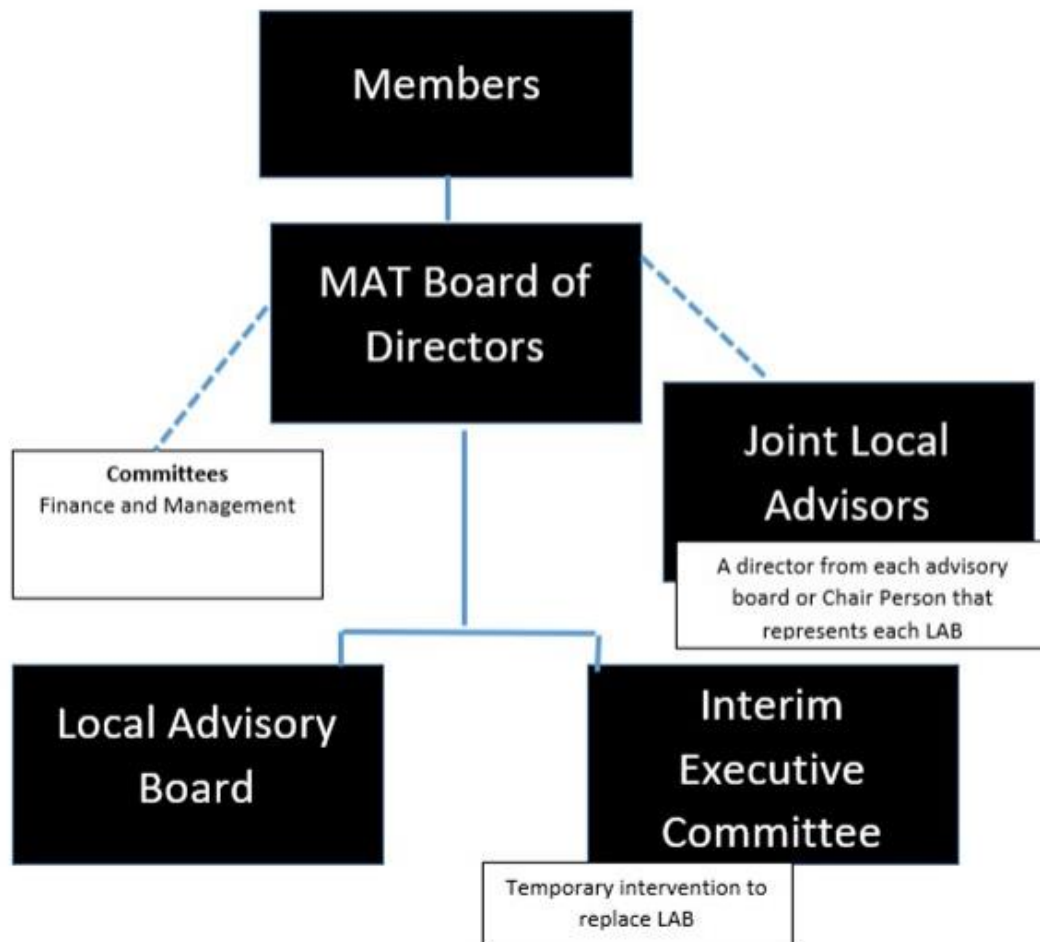


Tonge Moor Primary Academy

Governance

Organisational Structure

St Bede C of E MAT Governance Structure



Head of School: Mrs N. Whittaker

Tonge Moor Primary Academy, Brierwood, Bolton, BL2 2PF

Telephone: 01204 328994 Website: www.tongemooracademy.org Company Registered Number: 07628909

Members

Chair of Directors (M Caine)
PCC representative (V Whitworth)
Archdeacon of Bolton (The Venerable J Burgess)
Manchester Diocesan Board of Education (Canon M Smith)

Trustees

Rev M Bristow
Mr M A Caine (Chair)
Mr J Hatch OBE (Resigned 31 August 2020)
Mr I Walkden
Mr G Cohen
Mr K Barton
Mr N Verkria (Resigned 22 November 2020)
Mrs S Bagshaw (Appointed 1 September 2020)

Local Governing Bodies

Mrs S Rostron (Head of School)
Mrs N Whittaker (Head Teacher)
Mr T Whitehead (Chair)
Mr N Verkria (Chair)
Mrs N Cummins
Mr J Hatch O.B.E (Resigned 31 August 2020)
Mrs L Cohen
Mr D Almond
Mrs G Whitehead
Mrs G Turner
Mrs M Drake
Mrs A Watson
Mr I Walkden
Mr P Camac

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Organisational structure

The Multi Academy Trust (MAT) is governed by the directors of the charitable company who are trustees for the purposes of charity legislation.

Responsibility for governance has been delegated by the Members to the Trustees and Local Governing Bodies. The organisational structure of the Trust consists of 4 levels: the Members, the Trustees/Directors and the Senior Leadership Team including sub committees and Local Governing Bodies.

The Role of the Members

The members of the Trust are the subscribers to its memorandum of association. They have an overview of the governance arrangements of the Trust and have the power to appoint trustees and remove these trustees. Members cannot be employees. Members have a limited financial liability to the Trust, if it is wound up.

The Role of the Trustees/Directors

They are responsible under the Academy Trust's articles of association for controlling its management and administration. They have responsibility for directing its affairs and for ensuring it is solvent and well run, and delivering the Trust's charitable outcomes for the benefit of the public. They are responsible for ensuring **economy, efficiency and effectiveness** in their use of funds – the three key elements of **value for money**.

Trustees/Directors' Powers & Responsibilities

- The MAT Board, its powers and administration of meetings and affairs is established in the Articles of Association.
- The Directors have overall responsibility and ultimate decision making authority for all work of the MAT including the establishing and running of academies.
- The Directors have the power to direct change where required.
- Directors will have regard to the interests of all academies for which The MAT is responsible in deciding and implementing any policy or exercising authority in respect of any one academy.
- The constitution, membership and proceedings of each Local Governing Board (LGB) are determined by the Directors
- The MAT Board has the authority to remove delegated powers from an academy LGB and will exercise that authority if required.

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Local Governing Board Powers & Responsibilities

The LGB's overall purpose is to:

- support the MAT Board in delivering the Strategy Plan at a local level
- ensure clarity of the vision, ethos and strategic direction of the academy, which aligns with the Strategy Plan
- hold Principals/Head of School and senior leaders to account for the educational performance of the academy and its pupils and the performance management of staff
- actively embrace community, parental and staff engagement to raise the profile of the academy(ies) within the locality and beyond, encourage growth of the pupil population and support in staff recruitment and retention – making the MAT the employer of choice.

LGB Ethos and Values

- The LGB shall be responsible for ensuring that the Academy is conducted in accordance with the
- Trust's ethos/mission/vision and values.
- The determination of each academy's ethos and mission statement shall be the responsibility of the Directors. Locally developed statements must not contradict those of the MAT.
- At all times, the LGBs shall ensure that the academy is conducted in accordance with the objectives of the MAT and any agreement entered into with the Secretary of State for the funding of the Academy.

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GOVERNANCE STATEMENT

FOR THE YEAR ENDED 31 AUGUST 2020

Scope of responsibility

As trustees we acknowledge we have overall responsibility for ensuring that St Bede Church Of England Primary Multi Academy Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Directors has delegated the day-to-day responsibility to the Chief Executive Officer, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between St Bede Church Of England Primary Multi Academy Trust and the Secretary of State for Education.

Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Directors has formally met 8 times during the year. Information relating to the performance of the Trust has been sent to Directors regularly throughout the period and sub-committees have met to discuss specific areas. Attendance during the year at meetings of the Board of Directors was as follows:

Trustees	Meetings attended	Out of possible
Rev M Bristow	6	8
Mr M A Caine (Chair)	7	8
Mr J Hatch (Resigned 31 August 2020)	5	8
Mr N Verkria (Resigned 22 November 2020)	3	8
Mr K Barton	8	8
Mr I Walkden	7	8
Mr G Cohen	8	8
Mrs S Bagshaw (Appointed 1 September 2020)	8	8

The Finance Committee is a sub-committee of the main Board of Directors. Its purpose is to monitor the financial performance of the Academy and deal with any issues arising from the building.

Attendance at meetings in the year was as follows:

Trustees	Meetings attended	Out of possible
Mr M A Caine (Chair)	3	3
Mr J Hatch (Resigned 31 August 2020)	3	3
Mr N Verkria (Resigned 22 November 2020)	3	3

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